



# Colorado Air National Guard Active Guard Reserve (AGR) Position Announcement # **COANG 23-358**



<https://co.ng.mil/Jobs/Air-AGR/>

<b>POSITION TITLE:</b> <b>Maintenance Group Senior Enlisted Leader (OTOT)</b>	<b>DAFSC:</b> 9G100	<b>OPEN DATE:</b> 25 May 2023	<b>CLOSE DATE:</b> 25 June 2023
<b>UNIT OF ACTIVITY/DUTY LOCATION:</b> 140th Maintenance Group Buckley Space Force Base, CO 80011		<b>GRADE REQUIREMENT:</b> Minimum: E9 Maximum: E9	
<b>SELECTING OFFICIAL:</b> Colonel Jamie Pieper COMM: (720) 847-9455 DSN: 847-9455	<b>(HRO Use Only)</b> 1147338 Available: 8/31/2023	<b>QUALIFICATION REQUIREMENTS:</b> <b>*Any AFSC*</b>	

## AREAS OF CONSIDERATION

**Category A: Current members of the Colorado Air National Guard**  
**Category B: Fully Qualified Nationwide Applicants (those eligible to transfer to the Colorado ANG)**

**\* Must hold minimum of a 9 level in any AFSC or service equivalent to apply\***

*\*All applicants MUST meet the grade requirement and physical/medical requirements outlined\**

All applicants should be aware that the Colorado National Guard does not permit smoking in the work place. Smoking is permitted only in designated areas during scheduled breaks. Acceptance of an AGR position will cause termination from Selected Reserve Incentive Programs.

### Position Requirements:

1. Position is located at Buckley SFB, Aurora, CO.
2. This position is a One Time Occasional Tour not to exceed 36 months without prior approval from the unit and NGB. Approval past 36 months will be based on performance. If member is not renewed, on a subsequent tour, the member will convert to a Drill Status Guardsman.
3. This position will not result in career status or a permanent position with the Colorado Air National Guard. Applicants may still apply for other AGR announcements within the organization.
4. This is NOT a promotion opportunity.
5. Member/selectee must sign a memo stating that they understand that, member assigned to current position has restoration rights and is authorized to return during his/her STAT tour at any time. Member/selectee may have to give up their OTOT if assigned member returns early.
6. Current COANG AGRs still eligible to apply and will maintain their current status if selected
7. Must be able to communicate both orally and written with strong impact and conviction.
8. Completion of PME commensurate with the grade and AFSC of the position.
9. Must be willing to attend formal education to gain experience/knowledge about all COANG missions
10. Must be willing to attend the Air Force Chief's Leadership Course and Air National Guard's Chief's Leadership Seminar.
11. Must travel as necessary.
12. Must have flexibility to meet mission requirements; often requiring additional weekends and weekdays to support senior leaders and mission requirements.

### Duties and Responsibilities:

13. Refer to Air Force Enlisted Classification Directory (AFECD) for specific duties associated with this AFSC.
14. Performs other duties as assigned.
15. Provide general supervision of the organization's enlisted force.
16. Understand AF doctrine and core leadership competencies and communicate these to the force.
17. Understand the operation and mission of the organization and all subordinate elements and ensure the enlisted Airmen understand the command's mission and their role in executing that mission.
18. Represent the commander at various meetings.
19. Active member of the CAT, senior staff meetings, CAIB, IDS & other senior leader forums within the organization.
20. Serve as an active participant on advisory councils and boards (base advisory, enlisted advisory council, etc.).
21. Regularly visit enlisted Airmen in the group.

22. Monitor the group's status of discipline and advise the commander on matters of compliance with AF standards, disciplinary actions (discharges, PRP, courts martial, etc.), promotion withholds and on-going investigations (i.e., IG, SF, AFOSI, and CC-directed) as necessary.
23. Establish and maintain rapport with Commanders, other CMSgts and senior enlisted personnel.
24. Maintain professional relationships with subordinate Commanders & work in concert in order to accomplish the mission.
25. Interact with sister service counterparts as required.
26. Ensure the enlisted force is trained, equipped and prepared to meet deployment requirements.
27. Evaluate the quality of enlisted leadership, management and supervisory training by visiting, briefing at, and sitting on panels for professional military education facilities, First Term Airman Center, professional enhancement programs (enlisted, civilian and officer, when applicable), professional organizations, career assistance advisors, junior enlisted councils, etc. Additionally, they will review the curricula and effectiveness of the enlisted developmental programs.

#### INSTRUCTIONS/INFORMATION FOR APPLICANTS

Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities.	Individuals who have been separated from other military services for cause, unsuitability, or fitness for military service are not eligible to enter the AGR program.	IAW ANGI 36-101 "Initial tours may not exceed 6 years..." AGR tours may not extend beyond an Enlisted member's ETS or an Officer's MSD.
In order to properly manage the promotion opportunities and proper career management in the AGR program, Colorado HRO force management policy considers an applicant's total active federal military service (TAFMS) as a factor in hiring. The organizational standard is >8 years for entry as an E7 or O4, >12 years for entry as an E8 or O5, and >16 years for entry as an E9 or O6. This is a baseline standard that may be waived on a case-by-case basis provided the waiver is in the best interest of the organization. If applicable, the selecting supervisor will seek a waiver on the applicant's behalf; applicants have no responsibility to seek a waiver to this policy.	Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, <i>Medical Examination and Standards</i> . They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Individuals transferring from Title 10 (Regular Air Force or Reserve Component Title 10 Statutory Tour) are not required to have a new physical unless the previous physical is over 12 months old at time of entry into AGR status.	An applicant's military grade cannot exceed the maximum military authorized grade on the UMD for the AGR position. Enlisted Airmen who are voluntarily assigned to a position which would cause an over-grade must indicate in writing a willingness to be administratively reduced in grade in accordance with AFI 36-2502, <i>Enlisted Airman Promotion/Demotion Programs</i> , when assigned to the position. Acceptance of demotion must be in writing and included in the assignment application package.
ANGI 36-101 "applicant must be able to complete 20 years of active federal service prior to MSD for officers and age 60 for enlisted members. Exceptions may be considered...."	This vacancy announcement may be used to create an order of merit list (OML) from which additional like vacancies may be filled without further competition. Applicants may remain on this OML for up to 90 days.	Any further questions regarding the AGR program may be answered in ANGI 36-101.

#### APPLICATION PROCEDURES

- Complete applications must be received no later than 2359 Mountain Time on the close date.
- Applicants without email access may make special arrangements to deliver applications by contacting the Air AGR Office via one of the methods below.
- Applicants may include copies of training certificates or any additional documentation they feel is applicable to the position for which they are applying.

#### **UNSIGNED OR INCOMPLETE PACKAGES WILL BE DISQUALIFIED**

##### **Required Documents:**

1. NGB Form 34-1, version 20131111 <https://co.ng.mil/jobs>
2. Military Resume (Cover letter is optional)
3. Current (within 30 days) 8 page Records Review RIP (available on vMPF via AF Portal)
4. Current and passing Report of Individual Fitness from MyFSS (must be current as of the close-out date of this announcement)
5. Last three (3) Enlisted Performance Reports (EPRs) if applicable
6. One (1) Letter of Recommendation from your current chain of command
7. Applicants who are NOT a member of the COANG must submit: **Job Application Prescreen Packet** (located under Forms tab on CONG jobs website: <https://co.ng.mil/jobs>)

**Attach all files as original pdf documents (not scanned) individually or in a single pdf portfolio.  
Job Application Prescreen Packet may be scanned if necessary.**

Email applications to: [140.wg.hro.agr.office.org@us.af.mil](mailto:140.wg.hro.agr.office.org@us.af.mil)

**Applicants will receive confirmation of receipt and qualification status once the application is processed. If you do not receive confirmation within five business days, please contact [140.wg.hro.agr.office.org@us.af.mil](mailto:140.wg.hro.agr.office.org@us.af.mil)**

For questions regarding AGR application procedures, please contact the Air AGR Office via email at [140.wg.hro.agr.office.org@us.af.mil](mailto:140.wg.hro.agr.office.org@us.af.mil)

#### **REMARKS**

Federal law prohibits the use of government postage for submission of applications.

**The Colorado National Guard is an equal opportunity employer.**

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.